

Kirtland Board of Education
Regular Meeting
August 14, 2023

The Regular Meeting of the Kirtland Board of Education was held in the Kirtland High School Cafeteria on August 14, 2023.

Mr. Cosgrove called the meeting to order at 7:01 p.m. and led the Pledge of Allegiance.

The following members answered the roll: Mr. Cosgrove, Mrs. Green, Mr. Hayes.

Mr. Withrow and Mr. Whittaker were absent

Superintendent Chad VanArnhem and Treasurer Ryan Pendleton were also present.

SUPERINTENDENT REPORT

Mr. Chad VanArnhem presented his monthly Superintendent report

FINANCE COMMITTEE

Mr. Hayes reviewed the Finance meeting

STUDENT LEARNING AND ACHIEVEMENT COMMITTEE

Mrs. Green reviewed the SLA meeting

It was moved by Mrs. Green and seconded by Mr. Cosgrove that the following resolution be adopted:

Resolution #110-2023

Recommendation to approve the consent agenda items:

Minutes of Prior Meetings

July 17, 2023 Regular

July 26, 2023 Special

1. Recommendation to approve supplemental contracts:

<u>BUILDING</u>	<u>JOB DESCRIPTION</u>	<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>STEP</u>	<u>TOTAL PAY</u>
KHS	Junior Advisor - 50% Contract	Ardo	Alex	1	\$749.62
KHS	Band Camp	Arslanian	Alexa	75% rate	\$872.00
KHS	Music - Flag Corps Advisor 30%	Arslanian	Alexa	2	\$992.65
KHS	Freshman Advisor	Bell	Gregory	6	\$1,301.66
KHS	Yearbook Advisor	Berry	Jennifer	5	\$1,778.17
KHS	Band Camp	Dingeldein	Tom	2.4% of base	\$1,162.66
KHS	Music - Jazz Band	Dingeldein	Thomas	6	\$1,302.00
KHS	Music - Marching Band Director	Dingeldein	Thomas	6	\$6,911.00
KHS	Academic Challenge	Duncan	Meriah	3	\$1,162.20
KHS	Key Club Advisor	Duncan	Meriah	1	\$1,022.74
KHS	National Honor Society - 50%	Duncan	Meriah	6	\$889

KHS	World Language Club Advisor - 50%	Eckerle	Allison	6	\$651
KHS	Band Camp - 25% Contract	Gordon	Johnathan	1	\$291.00
KHS	Art Club Advisor	Harvey	Brian	6	\$1,371.00
KHS	Media Club Advisor - 50 % Contract	Harvey	Brian	2	\$784.00
KHS	World Language Club Advisor - 50%	Klemens	Heather	6	\$651.00
KHS	Math Club Advisor	Krahe	Valerie	6	\$1,302
KHS	Drama Club Advisor	Kutscher	Anna	1	\$3,709
KHS	Band Camp	LaMantia	Sarah	50% Rate	\$581
KHS	Media Club Advisor - 50 % Contract	Lasecki	Robert	2	\$784
KHS	Senior Advisor - 50%	LaVerde	Mary	6	\$889
KHS	Student Council - 50%	LaVerde	Mary	2	\$784
KHS	Band Camp	Martz	Carol	2.4% of base	\$1,163
KHS	Music - Flag Corps Advisor 70%	Martz	Carol	3	\$2,365
KHS	Band Camp	Obergefel	Glen	2.4% of base	\$1,162.66
KMS	MS Cheer Coach (Fall)	Potter	Ann	0	\$1,419.98
KHS	National Honor Society - 50%	Poulson	Sarah	6	\$889.08
KHS	Senior Advisor - 50%	Prosuch	Kara	2	\$784.49
KHS	Band Camp	Reynolds	Noah	2.4% of base	\$1,162.66
KHS	Music - Marching Band Assistant Director	Reynolds	Noah	1	\$3,238.47
KHS	Robotics - FTC Advisor	Rudder	Donna	4	\$1,231.93
KHS	Junior Advisor - 50% Contract	Tarasco	Alexa	1	\$749.62
KHS	Student Council - 50%	Tarasco	Alexa	1	\$749.62
KHS	Band Camp	Ward	Alec	75% rate	\$872.00

2. Recommendation to approve substitute/seasonal employees:

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>POSITION</u>	<u>RATE OF PAY</u>
Rutledge	Deborah	KMS Certified Building Sub	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Tokar	Katelyn	KES Certified Building Sub	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Smock	Morgan	KHS Long-term music sub	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Grassi	Marco	KHS Long-term social studies sub	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)

Addis	Kelly	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Bak	Wendy	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Brown	Suzanne	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Elliot	Julianne	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Hoefle	Irene	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Hollopeter	Nicole	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Kobal	Nadia	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Kutscher	Anna	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Lis	Jim	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Lowe	Brooke	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
MacGillis	Megan	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Manos	Keith	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Miranda	Kerrigan	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Mitchell	Vicki	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Morris	Katy	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Obremski	Colleen	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Pilewski	James	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Pintar	Elmar	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Regan	Patricia	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Rutledge	Deborah	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Snyder	Judy	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Speiser	Kristi	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)

Tokar	Katelyn	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Artino	Frank	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Hillenbrand	Leigh	Certified Building Substitute	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)
Lynch	James	Custodian Substitute	Per Sub rate
Suzanne	Kukura	Secretary Substitute	Per Sub rate
June	Whittaker	KLS Substitute Teacher	\$110/ day (days 1-10), \$140/ day (days 10-60), BA+0 (day 61 +)

3. Recommendation to approve contracts:

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Moran	Rachel	Latchkey Supervisor	8/17/2023

4. Recommendation to approve resignations:

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>REASON</u>
Greenlee	Scott	High School Teacher	07/31/2023	Retirement
Nalepka	Michael	Elementary School Teacher	08/09/2023	Resignation
Kovalkevich	Brianna	MS Cheer Advisor	08/10/2023	Resignation

5. Recommendation to approve FMLA leaves:

FMLA leave for Lauren Melfi from 09/12/2023 to 12/05/2023

FMLA leave for Melissa Bean from 11/12/2023 to 02/04/2024

Unpaid leave of absence for Melissa Bean from 02/04/2024 to 04/01/2024 per the CBA

Leave of absence for Kimberly Perry using sick days 8-17-2023 through 12/31/2023

6. Recommendation to approve school bus stops for the 2023-2024 school year:

WHEREAS Ohio Administrative Code 3301-83-13 states that the Superintendent and/or his designee must determine annually the location of all school bus stops; and

WHEREAS the school bus stop locations have been established by the Superintendent's designee for the 2023-2024 school year.

NOW, THEREFORE BE IT RESOLVED, that the Kirtland Board of Education approves the list of established school bus stop locations for the Kirtland Local School District; and

BE IT FURTHER RESOLVED, that the Superintendent's designee is authorized to make adjustments to the school bus stops as needed and a copy of the approved list of school bus stop locations are retained on file in the: Kirtland Local Schools Transportation Department at 9252 Chillicothe Road in Kirtland Ohio

7. Recommendation to approve 2023-2024 Hogan Transportation Agreement,

Monitor/Aide provided by Hogan Transportation \$70.00/round trip

Aide/Monitor not provided by Hogan Transportation #30.00/round trip

KidsLink \$228.00/round trip -140 miles

8. Recommendation to approve the eligible Bus Drivers and Substitutes for Kirtland Local Schools, Lake County Ohio, for the School Year 2023 - 2024.

To the best of the Board's knowledge, meets all requirements for School Bus Drivers as stated in Board Policy and ORC 3327.10

9. Recommendation to approve Shannon Green as delegate and Tim Cosgrove as alternate for the Ohio Schools Board Association 2023 OSBA Annual Business Meeting

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes

REQUESTS FOR BOARD ACTION

A. Treasurer Recommendations

It was moved by Mrs. Green and seconded by Mr. Cosgrove that the following resolution be adopted:

Resolution #111-2023

1. Recommendation to approve 2015 Chevy Express 8 Passenger Van with 49,000 miles \$30,225.00

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes

B. Superintendent Recommendations

It was moved by Mr. Cosgrove and seconded by Mrs. Green that the following resolution be adopted:

Resolution #112-2023

1. Recommendation to approve 2023-2024 Auburn Career Center School Year Affiliation Agreement, Field Observation Experience

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes

It was moved by Mr. Cosgrove and seconded by Mrs. Green that the following resolution be adopted:

Resolution #113-2023

2. Recommendation to approve the Career-Tech waiver resolution for 2023-2024 school year

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes

It was moved by Mr. Cosgrove and seconded by Mrs. Green that the following resolution be adopted

Resolution #114-2023

3. Recommendation to approve a Schoology Service Agreement 7-1-23 through 6/30/2024, \$5,528.45

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes

It was moved by Mr. Cosgrove and seconded by Mrs. Green that the following resolution be adopted

Resolution #115-2023

4. Recommendation to approve Edmentum contracts:
\$33, 050.00 for Financial Literacy and Computer Science A online courses (in place of a computer science and financial literacy teacher)
\$5,250.00 for Health online courses for one year (renewal)

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes

It was moved by Mr. Cosgrove and seconded by Mrs. Green that the following resolution be adopted:

Resolution #116-2023

5. Recommendation to approve the KES, KMS and KHS Handbooks for the 2023-2024 school year

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes

It was moved by Mrs. Green and seconded by Mr. Hayes that the following resolution be adopted:

Resolution #117-2023

6. Recommendation to approve Latchkey rate @4.75 an hour

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes

It was moved by Mrs. Green and seconded by Mr. Cosgrove that the following resolution be adopted:

Resolution #118-2023

7. Recommendation to approve Sandy Martz salary for 2023-2024, \$79,460 retroactive to 8/1/23

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes

It was moved by Mrs. Green and seconded by Mr. Cosgrove that the following resolution be adopted:

Resolution #119-2023

8. Recommendation to approve sub rates:

JOB DESCRIPTION	Kirtland Proposed 23-24
Sub Teacher Less Than 3.75 Hours	\$55/day
Sub Teacher More Than 3.75 Hours	\$110/day
Sub Teacher Consecutive Days 10-60	\$140/day
Sub Secretary	\$13.75 per hour
Sub Pupil/Staff/Support Aide	\$13.75 per hour
Sub Library Aide	\$13.75 per hour
Sub Custodian	\$14.25 per hour

Sub School Nurse Sub Health Aide	\$15.00 per hour
Sub Latchkey	\$13.75 per hour
Sub Bus Aide	\$13.75 per hour
Sub Bus Driver Days 1-60	\$17.50 per hour
Sub Bus Driver Days 61+	\$20.93 per hour
Sub Low Incidence Bus Aide	\$13.75 per hour
Sub Bus Maintenance	\$18.00 per hour
Sub Transportation Secretary	\$13.75 per hour

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes

It was moved by Mrs. Green and seconded by Mr. Cosgrove that the following resolution be adopted:

Resolution #120-2023

9. Recommendation to approve POW/MIA Chair and Plaque in the stadium

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes

It was moved by Mr. Cosgrove and seconded by Mrs. Green that the following resolution be adopted:

Resolution #121-2023

10. Recommendation to approve the First Reading of the following policies:

7440.03 Revised - Drones
0131.1 Revised - Technical Corrections
2114 – Revised - Meeting State Performance Indicators
3120.09 - Volunteers- Rescind for po8120
4120.09 - Volunteers- Rescind for po8120
5310 – Revised - Health Services
8120 – Revised/Replaced - Volunteers

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes

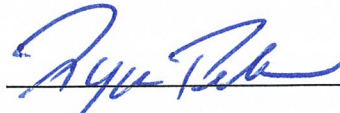
Mrs. Green moved seconded by Mr. Cosgrove that the meeting be adjourned at 8:19 p.m.

We, the undersigned, do hereby certify that the above and foregoing is a true and exact copy of the proceedings that were held on the above aforementioned date.

Signed this 18th Day of September, 2023.



President



Treasurer